

**East Atlanta Cardiology**

**\*\*\*\*\*REGISTRAION FORM MUST BE FILLED OUT COMPLETELY\*\*\*\*\***

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
(Street) (City) (State) (Zip)

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **SSN:** \_\_\_\_\_

**Sex:** Male Female **Date of Birth:** \_\_\_\_\_ **Language:** English Spanish Other \_\_\_\_\_

**Rac:** Black Caucasian Spanish Other \_\_\_\_\_ **Email:** \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Phone number:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**\*\*May we discuss your care with the above listed emergency contact? YES or NO**

<b>Primary Insurance</b> _____	<b>Policy #:</b> _____
<b>Insured's Name</b> _____	<b>Insured's DOB:</b> _____
<b>Insured's SSN:</b> _____	<b>Group #:</b> _____
<b>Secondary Insurance</b> _____	<b>Policy #:</b> _____
<b>Insured's Name</b> _____	<b>Insured's DOB:</b> _____
<b>Insured's SSN:</b> _____	<b>Group #:</b> _____

**Pharmacy Name:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Referring Physician:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

I have completed this form accurately, truthfully and completely. Office Policy: I understand and agree that I will be responsible for any balances not covered by my insurance company. If determined by my insurance company that my physician is not eligible to provide required referrals, I will be responsible for the balance of that visit. I agree that I will be assessed a \$40 fee for any appointments that are not canceled within 24 hours prior to my scheduled appointment. In the event that my account balance is 30 days past due, I agree that I will be assessed a monthly \$10 fee/rebilling fee. In the event that my account is turned over to a collection agency, I understand and agree that I will be responsible for a \$50.00 service fee, any collection fees (15%), attorney fees, court costs, etc. Any NSF/returned checks will be assessed a \$40 fee.

**Please note: We must have 48 hours to process your referral and obtain pre-certification from your insurance carrier. If your referral has not been pre-certified by your insurance carrier, you will be held financially responsible for the visit and/or test.**

**Our office does not provide replies to any emails. Any emails from our office will be reminders for appointments only.**

Authorization and release of information. I hereby authorize East Atlanta Cardiology and its affiliates to release information contained in my medical records for the purpose of treatment, payment and operations as follows: 1) to my insurance company(s), their agents, or third party payer, and/or government or social service agencies which may or will pay for any part of my medical care; 2) As mandated by law; 3) To alternate care providers, including community agencies and services, as ordered by my physician or as requested by me or my family for care. I have received and read the HIPPA rules and regulations for East Atlanta Cardiology.

I have received and agree to Office?Financial Policies.

**Patient Signature** \_\_\_\_\_ **Date** \_\_\_\_\_